

**MINUTES OF THE BOARD OF DIRECTORS
PARKINSON'S SUPPORT GROUP OF SONOMA COUNTY**

On-Line Zoom Meeting, April 15, 2020

Members Present: Nancy Wilson, Tess Lorraine, Marie Kay Hansen, John Hamilton, Bill Jordan, Marc Alexander, Meg Alexander, Patrick Hardman, Judy Deas, Cheryl Fox
Members Absent: Susanna Kraus, Sandy Barrett.

1. **CALL TO ORDER:** The regular meeting of the Board was called to order by the Chair, Nancy Wilson, at 12:20.
2. **APPROVAL OF MINUTES:** The minutes of February 19th meeting were approved: Motion by John Hamilton, second by Patrick Hardman. The minutes of the March 25th meeting were approved: Motion by John Hamilton, second by Marc Alexander.
3. **TREASURER'S REPORT:** Judy Deas reviewed with the Board our financial situation. With our group meetings suspended, there were no donations collected in the past month.

Profit & Loss

Income: Mary's Pizza Fundraiser \$121.00; Oliver's Community Card \$131.26; Individual Donation \$25.00; Sale of Excess A/V Eqpm: \$45.00; Interest \$.66 - Total Income for the month = \$322.92.

Expenses: Dance Class Expense \$504.00; Bookkeeping Expense \$400.00; Facilities Rental \$150.00; Singing Group Expense \$235.00 - Total expenses = \$1,289.00

Net Income for March is <\$966.08>. YTD is <\$381.42>.

Balance Sheet

Cash accounts total \$35,415.09.

Prepared a journal entry between Fixed Assets and Accumulated Depreciation to remove the excess A/V equipment that was sold.

Budget

The Budget to Actual report is attached.

We will continue paying instructors in the next months, including the singing instructor @ \$90 per meeting/\$180 per month. There is no rent on the Church for two months. Rent for the Odd Fellows Hall is unclear. The financial reports on the agenda were approved unanimously: Motion by Patrick Hardman, second by Bill Jordan. These include the February Financials, The March Financials, and the 2020 Budget.

4. BOARD BUSINESS:

-With the Stay-at-home order in place, the Board discussed the various impacts on our operations and members.

5. PROGRAMS:

-Marc has contacted speakers and and rescheduled Dr. Phil Grob/Cannabis for July 11 or August 8. Robert Leavitt and Sarah Ferguson For LVST-BIG on September 12th.

-Marc suggested that we might offer a group meeting by Zoom for the months of May and June. Jeff Solomon, of Boston Scientific, offered their Zoom platform for a presentation by Dr. Jose Raphael Zuzuarregui, who is a Motion Disorder Specialist with a certificate in Sleep Disorders in May. Barbara Corinblit could offer a Zoom lecture in June as a Speech Therapist.

There was a discussion about using Zoom in the future and how to alert and connect to members with this technology.

-Nancy is working to keep in touch with our members by email, but there are some challenges in this realm. This led into a discussion about the link between email and our web site, the use of Mail Chimp or Constant Contact, and the effective use of email to connect members with timely programs. No conclusions here. But Nancy asked the Board as “homework” for the next meeting to notice how other groups were handling these technological choices. Nancy, Cheryl, Tess and John are a working group on this. Our email list has about 350 persons.

6. CALENDAR: Yearly Calendar of Events:

It was agreed that we will revisit at our September Board Meeting the plans for the Crossroads Conference originally planned for the fall, but now on hold.

It was noted that the September PANC Conference (PSGSC) in Sacramento is postponed but will happen at a future unknown date.

7. NEW BUSINESS:

- Patrick suggested that we might ask for financial support from our members at this time. It was also suggested that we might add a way to easily make donations from our web site. (Judy Deas suggested we place a “virtual Donation Jar” on our site. Nancy is working with our website administrator to do this. Checks to Judy, with notation of Parkinson’s Awareness, Support PSGSC Programs, In Honor of, In Memory of. Report at May Board Meeting.)

8. ADJOURNMENT:

There being no further business, the Board was adjourned at 1:20 pm. The next meeting will be on-line Zoom, Wednesday, May 20th, at 12:00 p.m.

Respectfully submitted, Meg Alexander, Recording Secretary